

July 12, 2021

TO: Residents and Family Members

FROM: Loriman Looke, Executive Director and Administrator

I write to you today to alert you to several significant changes that are about to occur in the guidelines surrounding indoor visits inside the Anderson Inn. Effective July 14:

- You will no longer need to schedule appointments for indoor visits in advance, provided the resident involved in the visit is fully vaccinated. If the participating resident isn't fully vaccinated, then you will still need to make an appointment in advance and the visit may be monitored.
- While we encourage outdoor visits, those visiting fully vaccinated residents may visit with their loved ones inside their rooms or apartments, rather than in designated visiting areas. However, residents who live in companion suites may need to meet elsewhere.
- Friends and family members arriving for indoor visits must come in through the Main Entrance and go through the screening process. If you have a scheduled visit, please arrive five minutes early for your visit.
- For all visits, please be sure to put on a mask before you step under the canopy at that entrance, as the likelihood of coming within six feet of another person increases at that point. (After your visit, we also ask that you remain masked at least until you're out from under the canopy.)

Once you're inside the Main Entrance Lobby, it's time to begin the screening process. Promptly remove your mask, sanitize your hands (you'll be asked to do this again when you leave the building) and put on a fresh mask supplied by Quarry Hill.

Next, please stand in front of the kiosk to have your temperature taken or use the hand-held thermometer at the kiosk. Finally, a care team member will ask you a few questions. If your temperature is 100°F (37.7°C) or above or you have other symptoms associated with COVID, we will ask you to visit on another day.

After successfully completing the screening process, you will be given an "I've Been Screened" card and ask that you keep it for the duration of your visit. Depending on the location of the resident with whom you may be visiting, a call will be made to the unit by a care team member or you may proceed to the location of the visit.

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Finally, we respectfully ask both residents and visitors considering an indoor visit to observe the following visitation guidelines:

- No more than two visitors per visit.
- Please do not bring pets into the building for indoor visits.
- Guests visiting with independent living residents inside their apartments may exit the Inn afterward via the Independent Living Lobby.
- Visitors must put on a Quarry Hill–issued, disposable mask as soon as they step into the building at the Main Entrance and must remain masked as they proceed to, and later depart from, the location of the visit.
- If the resident and his/her visitors have been fully vaccinated, then masking and physically distancing are recommended but not required, so long as they meet in a private setting away from others, such as the resident’s room/apartment (if not a companion suite) or one of Quarry Hill’s designated visitor areas. If some participants have been fully vaccinated, while others have not, or if any participant’s vaccination status is unknown, all should mask and physically distance to minimize the likelihood of exposure to the virus.
- Children may visit, but they must be supervised at all times.
- Visitors must physically distance from care team members and other residents and visitors who are not part of their group.
- Visitors, please remember that the screening table inside the Main Entrance is staffed from 8 a.m. to 4:30 p.m., Monday through Friday, only, so please try to confine your visits to that time period. If you must visit outside those hours, you will need to use the designated, wall-mounted phone, located inside the Main Entrance vestibule, in order to summon a care team member to let you in and complete the screening process. To use the phone, simply pick up the receiver (there’s no need to dial), and a care team member will answer and come to let you in. (It may take a moment or two for the team member to arrive.)
- For our cottage residents, we are thrilled to welcome you back to the Inn to visit with an Anderson Inn friend or attend a Quarry Hill activity. The visitor and screening processes noted above will be in force, as will previously communicated guidelines regarding our group activities, masking and physical distancing during activities.

If you have questions about these soon-to-be-implemented guidelines, please don’t hesitate to call me on my direct line, ext. **6275 (207-301-6275)** or email me at **llooke@pbmc.org**.